



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

May 15, 2025

UNNUMBERED MEMORANDUM

SIGNING OF APPOINTMENT AND BRIEF ORIENTATION OF NEWLY APPOINTED PERSONNEL

TO : Assistant Schools Division Superintendent
Chief- Curriculum Implementation Division (CID)
Chief- School Governance and Operations Division (SGOD)
Unit Heads / Section Heads
Public Schools District Supervisor
Elementary and Secondary School Heads
All Others Concerned

1. This office informs the following Personnel for the signing of appointment on May 16, 2025, Friday 8:30 am at the Division Office – Personnel Section.
2. All are advised to follow the guidelines stated under OM-OSDS-2020-014; the baseline protocols to be observed in the workplace and during travel; minimum standards for social distancing within the workplace; and health, safety, and precautionary measures while at work.
3. For strict compliance to this memorandum.


MARITES A. IBAÑEZ, CESO V
Schools Division Superintendent

JBP/ SIGNING OF APPOINTMENT AND BRIEF ORIENTATION
OF NEWLY APPOINTED PERSONNEL/ R2-143141/05/15/2025



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City
Telephone: (043) 722-1840 / 722-1796
Email Address: deped.batangas@deped.gov.ph
Website: www.depedbatangas.com



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JUNIOR HIGH SCHOOL

NO	NAME	SCHOOL	POSITION
1	ENRIQUEZ, SHIELA MARIE	LUCSUHIN NHS	ADMINISTRATIVE ASSISTANT III

SENIOR HIGH SCHOOL

NO	NAME	SCHOOL	POSITION
2	BAUYON, VINCENT VILLASIEDE	BUNDUCAN NHS	ADMINISTRATIVE ASSISTANT II



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